

**ROLLING MEADOWS LIBRARY BOARD  
DEVELOPMENT COMMITTEE MINUTES  
11:00 A.M. – FRIDAY, FEBRUARY 28, 2025  
LIBRARY BOARD ROOM**

**I. Call to Order**

Chairperson Marsha Kremer called to order the Development Committee Meeting at 11:00 A.M. in the Library Board Room.

Board Members Present: Trustee Marsha Kremer, Trustee Steve Rossi, and Trustee Liesel Hughes

Also present: Executive Director Jack Bower, Assistant Director Lucia Khipple, and Circulation Services Director Mary Sebel

**II. Approval of Minutes**

Trustee Rossi moved and Trustee Hughes seconded that the minutes from the 02/05/2025 meeting be approved. The motion was unanimously approved on a voice vote.

**III. Meeting Open To The Public For Twenty Minutes**

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public was in attendance.

**IV. Unfinished Business -**

- A. Director Review: Library Director Jack Bower stepped out of the meeting at 11:09 AM. The Committee reviewed his goals and accomplishments from 2024. The whole Board will discuss his review at the March 2025 Board Meeting.

Jack Bower returned to the meeting at 11:35 A.M.

- B. 2025-2027 Strategic Plan Strategy 5.1 "Engage in regular Library Board training to ensure all members fully understand the library's vision and feel confident in championing its mission." Jack will research options for Board Training
- C. 2025 Board Meeting Educational Presentations – worksheet was presented and is subject to change.

**V. New Business**

- D. Other New Business  
Timeline for Board evaluations and Election of Officers were discussed.
- E. Set Next Meeting  
The next meeting will be held Monday, April 14, 2025

**VI. Adjournment**

Trustee Rossi moved to adjourn the meeting and Trustee Hughes seconded. Following the opportunity for discussion, the motion was called. The motion was unanimously approved on a voice vote.

The meeting was adjourned at 11:45 A.M.

Approved \_\_\_\_\_ Date \_\_\_\_\_