

**ROLLING MEADOWS LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
7:00 P.M. – WEDNESDAY, SEPTEMBER 9, 2026
LIBRARY BOARD ROOM**

I. Call To Order

Library Board President Phil Priest called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:01 P.M. in the Library Board Room.

II. Roll Call

Board Members Present: President Phil Priest, Vice President Liesel Hughes, Treasurer Steve Rossi, Secretary Marsha Kremer, Trustee Melanie Elfers, Trustee Mary Erturk, Trustee Megan Gawlik, Trustee Jean Threadgill and City of Rolling Meadows Alderperson Mike Koehler

Absent: City of Rolling Meadows Alderperson Stefanie Boucher

Also present: Executive Director Jack Bower, Assistant Director Lucia Khipple, Information Technology Director Mike Mraz, and Administrative Associate Karen Levenson

Attended via Zoom: RAILS Associate Executive Director Joe Filapek (left at 7:26 P.M.)

III. Approval of Minutes

A. Treasurer Rossi moved and Trustee Elfers seconded that:

**THE SECRETARY'S LIBRARY BOARD MEETING OPEN MINUTES
DATED 08/12/2026 BE APPROVED.**

Following the opportunity for discussion, the question was called. The motion was unanimously approved by a voice vote.

IV. Public Comment

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public addressed the Board.

V. Educational Presentation

RAILS Associate Executive Director Joe Filapek presented an Overview of RAILS.

VI. Board President Report – President Priest thanked Joe Filapek for sharing the helpful resources available through RAILS. President Priest and Secretary Kremer attended former Trustee Eunice Semple's 100th Birthday celebration. Trustee Day at the ILA conference will be held on October 8. Board members interested in attending should see the Admin. Office to sign up.

VII. Executive Director Report –Director Bower shared the Director's Report and information about the upcoming ILA Conference on October 8 and the City of Rolling Meadow's Hope Luncheon on October 29 at La Mirage Banquets.

Megan Gawlik left the room at 7:32 P.M.

- VIII. Friends Report** - Director Bower reported the Friends met on Sept. 8. The Friends are preparing for the upcoming Book Sale Sept. 18-20, and are also beginning preparations for their 70th Anniversary celebration next year.

Megan Gawlik returned at 7:38 P.M.

IX. New Business

- A. Finance Committee Report – Treasurer Rossi reported that the Finance Committee met at 6:30 P.M. and reviewed the financial documents.

- B. Treasurer Rossi moved and Trustee Threadgill seconded that:

ACCOUNTS PAYABLE DATED AUGUST 2026 IN THE AMOUNT OF \$363,904.09 AS PRESENTED IN ATTACHMENT A – 09/09/2026 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the motion was called. The motion carried unanimously on a roll call vote.

- C. Budget Draft Discussion – Director Bower discussed the draft of the FY2027 Budget, and requested feedback from the board. He will be meeting with City of Rolling Meadows and present the final budget next month to the city.
- D. Planning Committee Report – President Priest reported the committee did not meet – no report.
- E. Trustee Erturk moved and Trustee Elfers seconded that:
- THE BOARD APPROVE THE FACILITY NEEDS ASSESSMENT AS PRESENTED IN ATTACHMENT B – 09/09/2026.**
- Following the opportunity for discussion, the question was called. The motion was unanimously approved by a voice vote.
- F. Policy & Personnel Committee Report –Trustee Gawlik reported the committee did not meet – no report.
- G. Development Committee Report – Secretary Kremer reported the committee has not met, and will schedule a meeting when needed.
- H. City of Rolling Meadows Ex-Officio Director – In the absence of Alderperson Stefanie Boucher, Alderperson Mike Koehler reported the upcoming events at the city; Meadows Fest, the Bike Party and he thanked us for supporting the Hope Luncheon.
- I. Other New Business – none

X. CLOSED SESSION

Trustee Erturk moved and Trustee Threadgill seconded:

THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(21) TO DISCUSS MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT AND AS PART OF THE SEMI-ANNUAL REVIEW MANDATED BY SECTION 2.06.

Following the opportunity for discussion, the motion was called. The motion carried unanimously on a roll call vote.

Alderspersion Mike Koehler and Lucia Khipple left the meeting at 8:21 P.M.
The Board entered into Closed Session at 8:21 P.M.

The Board returned to open session at 8:29 P.M.

XI. Reconvene to Open Session

- A. Treasurer Rossi moved and Trustee Elfers seconded that:

THE SECRETARY'S CLOSED LIBRARY BOARD MINUTES DATED 03/11/2026 BE APPROVED.

Following the opportunity for discussion, the motion was called. The motion carried unanimously on a voice vote.

- B. Trustee Erturk moved and Trustee Threadgill seconded that:

THE CLOSED MINUTES RECOMMENDED FOR RELEASE IN CLOSED ATTACHMENT A – 09/09/2026 AND REVIEWED UNDER 5 ILCS 120/2(C)(21) NO LONGER NEED TO REMAIN CONFIDENTIAL AND MAY BE MADE AVAILABLE FOR PUBLIC INSPECTION.

Following the opportunity for discussion, the motion was called. The motion carried unanimously on a voice vote.

- C. Trustee Elfers moved and Trustee Hughes seconded that:

THE LIBRARY DESTROY ALL VERBATIM RECORDS AND TAPES OF CLOSED SESSION MEETINGS MORE THAN 18 MONTHS OLD AS ALLOWED IN AND IN ACCORDANCE WITH THE PROCEDURES DESCRIBED IN 5 ILCS 120/2.06(C).

Following the opportunity for discussion, the motion was called. The motion carried unanimously on a voice vote.

XII. Adjournment

Trustee Elfers moved and Trustee Erturk seconded to adjourn the meeting. The motion was unanimously approved on a voice vote. The meeting was adjourned at 8:32 P.M.

Approved _____ Marsha Kremer, Secretary Rolling Meadows Library Board	Date _____ October 14, 2026
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