

Rolling Meadows Library: Facility Needs Assessment

Proposed Plans:

A series of plan options were developed over the last months and finally presented to the Board of Trustees as the preferred option for the future Rolling Meadows Library renovation project. The descriptions below are based on these plans and together with this summary should be viewed as a continuous document.

The main organization of the library will remain intact with Adult Services on the Main Level, Youth Services on the Lower Level, and the meeting room and Administration on the Second Floor.

Building Exterior and Site:

- A new public entrance and patio area are proposed along the west end of building for better access to parking and additional outdoor programming area. New windows are also being planned for the west elevation.
- A new book drop/pick-up window has been planned along the east side of the building that will be directly accessible from the relocated adult services work room. This location will allow the existing east parking lot entrance and exit to remain with minimal impact on existing staff and patron parking spaces and the maintenance garage.
- The existing main entry doors are being replaced with sliders.
- A new monument sign is being proposed for the main entry plaza along with additional building signage to address patrons entering from Library Road.

Main Level:

- Both the adult Fiction and Non-Fiction collections and the AV collection are located on the west side of the library along with 5 study rooms, added seating and tables with access to power, and a new service point that is centrally located to address patrons from both the main entry and the new entrance from the west parking lot. The garden lounge has been reduced in size to make space for the new entrance but will now be a dedicated quiet area in the library also available for adult programming.
- The public restrooms are being reconfigured to be ADA compliant along with adding a single user family restroom located centrally adjacent the new board/conference room. The staff restrooms have also been made ADA compliant in a new location.
- The new lobby and entry sequence includes a more welcoming circulation desk, new materials display, a vending café, and patron accessible self-checks and holds.
- There is a new staircase proposed in the existing light well adjacent the main entrance to the lower level Youth Services area. This staircase will help patrons with kids get to the lower level quicker while also exiting in the middle of the YS floor for better staff visibility and central access to the youth collection
- The Library of Things collection will be on new shelving and located to the east of the main lobby along with a new centrally located service point, adult computers and the Friends Bookstore.
- A new enclosed teen area is being proposed on the east side of the building that will also include a patio directly accessible from their space.

- The board room will be relocated from the second floor to the first floor to make room for Special Services upstairs and also to create a new large, divisible conference room accessible to the public on the main floor.
- A new adult programming room and adult workroom are planned for the far end of the east floor plan. The new location of the AS workroom allows for access to exterior windows and also the new drive-up window.
- The IT workroom has been expanded to the west for better accessibility to the existing server and equipment. Both circulation and technical services have minor reconfigurations to their work spaces. All of the Friends storage has been moved to a dedicated storage space in the receiving area which is directly accessible to their display space. The staff restrooms have been relocated in order to be ADA compliant.

Lower Level:

- The new staircase to the lower level exits central to the collections and service point for a welcoming entrance and easy wayfinding.
- The YS collections are being moved to the interior of the floor plan to open access to natural light for patron seating.
- Additional quantities and types of seating for all age groups are being provide.
- A new program/story-time room has been created at the east end of the department and includes a moveable glass partition that can be opened when programs are not in session for additional craft space.
- The early learning activity area is very popular with the library patrons and has been expanded to include additional structured pretend play activities.
- The youth workroom has been expanded and is located at the west end of the floor plan near the public restrooms. There is an additional, smaller storage/work area adjacent the service point for off desk work and staff safety.
- New multi-stall restrooms are being planned to replace the existing single stall public restrooms at the west end of the department along with a new family restroom next to the new nursing room which are both adjacent the early learning activity area to help prevent accidents.

Second Floor:

- The current plans include a refresh to the current community room that will provide new finishes, a new AV system and a new folding partition.
- The staff lounge will receive new millwork and appliances, new flooring and new furniture.
- All staff areas to receive new flooring and paint.
- As noted previously, Special Services is being moved from the lower level to the second floor in the location of the current board room.