

**ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING MINUTES
7:00 P.M. - TUESDAY - JUNE 7, 2022
COMMUNITY ROOM**

I.

Library Board President Ms. Threadgill called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:02 P.M. in the Library Community Room.

Present were Board Members: Erturk, Kremer Rubinkowski, Semple, Threadgill, Vange and Webb

Absent: Arroyo

Also present: Mary Constance Back, Readers Services Director; Jon Bisesi, Library/City Council Liaison; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Youth Services Director; Karen Levenson, Administrative Associate; Kevin Medows, Executive Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; Mary Sebela, Circulation Services Director; Julie Tang, Financial Services Coordinator, Kristin Troy, Administrative Services Coordinator and Judy Walther, CPA, ATA Group.

- A. Ms. Threadgill introduced and welcomed Kevin Medows, the new Executive Director to his first board meeting.

II.

- A. Ms. Vange moved that:

THE SECRETARY'S OPEN MINUTES DATED 5/3/22 LIBRARY BOARD MEETING BE APPROVED AS CORRECTED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

- B. Ms. Rubinkowski moved that:

THE SECRETARY'S CLOSED MINUTES DATED THE 5/3/22 LIBRARY BOARD MEETING BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public addressed the Library Board.

IV.

Educational Presentation: Annual Audit Report – Judy Walther, CPA, ATA Group
Ms. Walther’s presented this year’s audit report and stated there were no concerns, no audit issues and the financials are in great shape.

V.

Board President’s Report – Ms. Threadgill welcomed Mr. Medows, the new Executive Director to the meeting. The meet and greet on May 23 was a success and a nice way to welcome Mr. Medows to the library. She thanked Ms. Khipple for her months of hard work serving as Interim Executive Director. Ms. Threadgill commented that the Museum Pass is back and encouraged everyone to take advantage of the discounts available.

VI.

Executive Director’s Report – Kevin Medows thanked the RML staff for their warm welcome and the informative tours of the library. He reported that he attended an Emergency Table Top exercise meeting with City Administration and partners to prepare for severe weather events. He thanked the Islamic Society of Northwest Suburbs for their Ramadan greetings and gift basket donation.

VII.

Friends Report – Sharon Montague reported that the Friends book sale is complete and another sale will be held July 7-10. She thanked the Friends for sponsoring the prizes of tote bags for the adult and teen Summer Reading Program and T-shirts for the Youth Services Reading Challenge. Their next meeting will be held June 14.

VIII.

New Business:

A. Peg Webb, Finance Committee Chair, reported that the Committee met at 5:45 P.M. and reviewed this month’s financial documents.

B. Ms. Webb moved that:

**ACCOUNTS PAYABLE DATED MAY 31, 2022 IN THE AMOUNT OF
\$312,284.21 AS PRESENTED IN ATTACHMENT A – 06/07/22 BE APPROVED
FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

C. Planning Committee Report – Jean Threadgill, stated the installation of the new guard rail/fencing on the east side of the building has been completed. The next meeting date is to be determined.

- D. Personnel Committee Report – Eunice Semple, Chair reported the next meeting date is to be determined.
- E. Bylaws Committee Report – Marsha Kremer, Chair reported the next meeting date is to be determined.
- F. Heritage Committee Report – Vacant, Chair; No report.
- G. Development Committee Report – Vacant, Chair; No report.
 - 1. Overview of Board Officer Nomination & Election Procedures- Ms. Semple summarized the nomination process for the election of Board Officers. Nomination forms for officers are due back to her by June 17. Officer elections will be held at the July Board meeting.

H. Other New Business

Ms. Kremer commented that the Friends of the Library marched in the Memorial Day Parade, and would be marching in the Fourth of July Parade. All are invited to join them.

IX.

Ms. Vange made a motion to adjourn the meeting. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

The meeting was adjourned at 7:31 P.M.

Approved _____ Date _____

Marsha Kremer, Secretary
Rolling Meadows Library Board